

Department of Biosciences & Bioengineering
IIT Bombay

Date :

The Dean R&D/Dy. Registrar (F&A)
I.I.T. Bombay

The following is the Proforma Invoice for the purchase of Chemicals/Glasswares/Miscellaneous Items for the Research Laboratory use/M.Sc Project/M.Tech/Ph.D Work. The relevant cash memo is enclosed herewith for your perusal.

| Sr.No. | Date | Bill/Invoice No. | Vendor/Supplier | Particulars | Amount | |
|--------|------|------------------|-----------------|-------------|--------|-----|
| | | | | | Rs. | Ps. |
| 1 | | | | | | |
| 2 | | | | | | |
| 3 | | | | | | |
| 4 | | | | | | |
| 5 | | | | | | |
| 6 | | | | | | |
| 7 | | | | | | |
| 8 | | | | | | |
| 9 | | | | | | |
| 10 | | | | | | |
| Total | | | | | | |

The amount of _____ Rs. _____ only
may be paid directly to _____ by Cheque. The expenditure
may please be debited to Project Code No. /Bioschool (Institute Fund) Code No.
under _____ head.

Enclosure as above:

Signature of Lab In-charge/Indentor: _____

Principal Investigator : _____