

NEW BSBE BUILDING- LADIES TOILET CLEANING REPORT

DATE:

Floor and Toilet	1 st Cleaning-09:00 a.m. to 12:00 p.m.			2 nd Cleaning-02:00 p.m. to 04:00 p.m.			3 rd Cleaning-06:00 p.m. to 08:00 p.m.		
	Tick only if Completed	Lab/office of representative	Signature of representative	Tick only if Completed	Lab/office of representative	Signature of representative	Tick only if Completed	Lab/office of representative	Signature of representative
Ground Floor Office Toilet									
Ground Floor Ladies Toilet									
First Floor Ladies Toilet									
Second Floor Ladies Toilet									
Third Floor Ladies Toilet									
Fourth Floor Ladies Toilet									
Fifth Floor Ladies Toilet									
Sixth Floor Ladies Toilet									

Note: Signature for ground floor office toilet can be obtained on either gents toilet cleaning record or ladies toilet record

Signature of cleaning committee member/Authorized office-staff/Authorized student: