

# Indian Institute of Technology Bombay

No.TPT/Hired Veh-Circular/11

November 1, 2011

## **C I R C U L A R**

Institute has entered into contract with transport agencies for providing hired vehicles on "as and when required" basis.

The approved rate card, along with their contact details are enclosed. Faculty /staff members are requested to book vehicles from these agencies only for official purpose. Vehicles from these agencies at prescribed rates can be hired for personal use also, if desired:

1. Heads / In-charges of Deptts/Centres/Sections, Principal Investigators, Faculty Members, JEE and GATE offices, may directly hire vehicles from any of these agencies whenever Institute vehicle is not available for official/quasi-official and non-official requirements.
2. The bills of the transport agencies for the usage should be paid directly by the concerned departments / faculty member, from the departmental funds / specific fund codes / project funds / own funds, as the case may be, within 15 days.
3. Faculty members hiring vehicles for attending conferences/ seminars/ workshops/ symposiums etc. may claim reimbursement of these transport charges along with TA/DA claim, from the sanctioning authority.
4. Whenever, HoDs approve transport requisitions for faculty / staff, it should be ensured that all such bills are paid from the respective departmental funds.
5. Bookings with these agencies should be made necessarily through **email / fax** only. In urgent situations if made over phone, the same should be followed by email / fax.

  
REGISTRAR

encl: as above

To

All Heads/In-charges of Deptts/Centres/Sections: (To kindly bring the contents of the circular to the notice of all concerned faculty / staff members)  
Wardens of all Hostels

CC to: PA to Director

PA to Dy. Directors

PA to Deans

PA to Registrar

Assistant Registrar (Admin-II)



**APPROVED RATES FOR HIRING VEHICLES**  
**W.E.F. 1.11.2011**

*Details of Agencies on Institute Panel for provision of hired vehicles on "as and when required" basis.*

Agency	M/s. Auto Furze, Ghatkopar	M/s. Rushabh Rent-a-Car, Powai	M/s. Powai Travels, Powai
Contact Person	Mr. Amarjeet / Mr. Saurabh	Ms. Meenal / Mr. Chandrakant	Mr. Taljinder Singh (Bawa)
Telephone No.	2512-6869 / 2513-4080	2577-6849 / 2578-6849	---
Fax No.	---	2577-6849 (tele-fax)	---
Mobile No.	9167-491122 / 9223-332979	9004-021234 / 7208-044345	9820-478206 / 8898-973403
Email	<a href="mailto:autofurze@yahoo.com">autofurze@yahoo.com</a>	<a href="mailto:bookings@rushabhrentacars.com">bookings@rushabhrentacars.com</a> / <a href="mailto:rushabhcars@gmail.com">rushabhcars@gmail.com</a>	<a href="mailto:powaitravels@yahoo.co.in">powaitravels@yahoo.co.in</a>

**Classification of Vehicles**

Small Cars below 1200 CC	Medium Cars above 1200 & below 1500 CC	Premium Cars* above 1500 & below 1700 CC	MUV-I	MUV-II
Indica/WagonR/EECO etc.	Indigo/Dzire/Accent/Logan/Etios etc.	Honday City/Verna/Maruti SX4 etc.	Scorpio/Tavera	Innova

**PART A**

**AIRPORT DROP / PICK-UP**

AIRPORT DROP (FIXED RATES)								
Agencies	IIT Bombay to Domestic Airport				IIT Bombay to International Airport			
	Small cars	Medium cars	MUV-I	MUV-II	Small cars	Medium cars	MUV-I	MUV-II
M/s. Auto Furze	500/-	650/-	820/-	1100/-	500/-	650/-	820/-	1100/-
M/s. Rushabh Rent-a-Car	500/-	575/-	900/-	1000/-	500/-	575/-	900/-	1000/-
M/s. Powai Travels	430/-	525/-	950/-	1200/-	390/-	470/-	900/-	1100/-

AIRPORT PICK-UP** (FIXED RATES)								
Agencies	Domestic Airport to IIT Bombay				International Airport to IIT Bombay			
	Small cars	Medium cars	MUV-I	MUV-II	Small cars	Medium cars	MUV-I	MUV-II
M/s. Auto Furze	550/-	750/-	820/-	1100/-	550/-	750/-	820/-	1100/-
M/s. Rushabh Rent-a-Car	550/-	625/-	900/-	1000/-	550/-	625/-	900/-	1000/-
M/s. Powai Travels	505/-	618/-	1100/-	1200/-	460/-	562/-	1000/-	1100/-

\* Premium Cars not on rate contract for part - A.

\*\* parking charges extra as per actuals

*[Signature]*



**PART B****8 hrs. 80 kms / 4 hrs. 40 kms****SMALL CARS:**

Agencies	8 hrs. 80 kms	4 hrs. 40 kms	Per Extra Km	Per Extra Hour	Outstation kms rate (min 200 kms)	Driver's allowance
M/s. Auto Furze	1000/-	700/-	10/-	50/-	10/-	200/-
M/s. Rushabh Rent-a-Car	1000/-	600/-	9/-	60/-	9/-	200/-
M/s. Powai Travels	1100/-	700/-	10/-	80/-	9/-	200/-

**MEDIUM CARS:**

Agencies	8 hrs. 80 kms	4 hrs. 40 kms	Per Extra Km	Per Extra Hour	Outstation kms rate (min 200 kms)	Driver's allowance
M/s. Auto Furze	1300/-	800/-	12/-	60/-	12/-	200/-
M/s. Rushabh Rent-a-Car	1250/-	750/-	10/-	80/-	10/-	200/-
M/s. Powai Travels	1300/-	800/-	10/-	80/-	10/-	200/-

**PREMIUM CARS:**

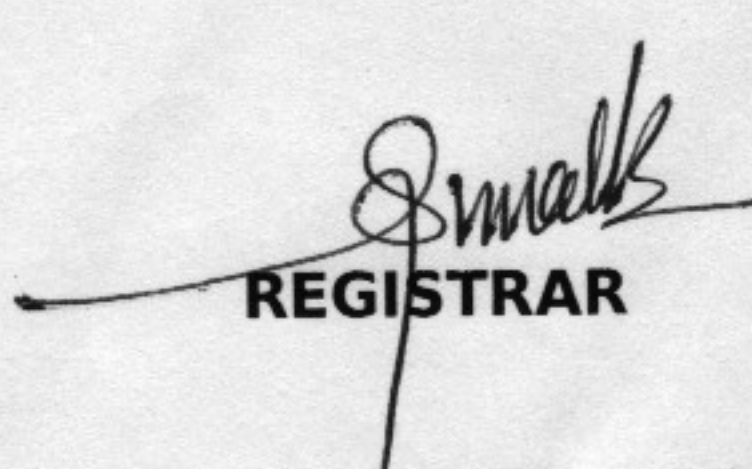
Agencies	8 hrs. 80 kms	4 hrs. 40 kms	Per Extra Km	Per Extra Hour	Outstation kms rate (for 200 kms)	Driver's allowance
M/s. Auto Furze	1700/-	1100/-	17/-	80/-	17/-	200/-
M/s. Rushabh Rent-a-Car	1900/-	1100/-	16/-	100/-	16/-	200/-

**MUV-I:**

Agencies	8 hrs. 80 kms	4 hrs. 40 kms	Per Extra Km	Per Extra Hour	Outstation kms rate (min 200 kms)	Driver's allowance
M/s. Auto Furze	1600/-	1000/-	12/-	70/-	12/-	200/-
M/s. Rushabh Rent-a-Car	1600/-	1200/-	10/-	100/-	10/-	200/-
M/s. Powai Travels	1800/-	1000/-	10/-	100/-	10/-	200/-

**MUV - II:**

Agencies	8 hrs. 80 kms	4 hrs. 40 kms	Per Extra Km	Per Extra Hour	Outstation kms rate (min 200 kms)	Driver's allowance
M/s. Auto Furze	1900/-	1200/-	15/-	100/-	15/-	200/-
M/s. Rushabh Rent-a-Car	2000/-	1400/-	14/-	125/-	14/-	200/-
M/s. Powai Travels	2100/-	1400/-	14/-	100/-	13/-	200/-

  
**REGISTRAR**