

DEPARTMENT OF BIOSCIENCES AND BIOENGINEERING

IIT BOMBAY

Date: _____

To:
Electrical and Maintenance Division, IIT Bombay

Estate Office, IIT Bombay

PHO Office, IIT Bombay

Dear Sir/Madam

Kindly do the needful to fix following problem(s) in the new biosciences and bioengineering building at your earliest convenience.

Description of the problem(s):

Location: _____

Name and phone number of the contact person: _____

Signature Faculty Incharge/ Office of the Head/ HOD

Seal

Complaint Reference No. (Internal Use) _____